

**NJMS DEAN'S BIOMEDICAL RESEARCH SUPPORT
NJMS CORE FACILITIES MATCHING FUNDS SMALL GRANTS PROGRAM
GUIDELINES AND APPLICATION INSTRUCTIONS**

- A. Mission:** To provide seed funds to NJMS Faculty for utilization of new technologies and advanced instrumentation available in NJMS core facilities. This program is intended to provide intramural funds for new projects or new applications that will lead to innovative novel research findings and strengthen competitiveness in obtaining extramural funds.
- B. Deadline: Monday, November 12, 2018 by 5pm.**
- C. Award Amount:** Up to a \$3,000 award may be requested with the requirement that awardees provide "matching" funds on a 1:1 basis. Matching funds must be deposited by the PI into the award index at the time of the award.
- D. Funding Period:** The funding period is one year from the time the project award is established. One year no cost extension requests will be considered by the Research Office and must be submitted to the Office of Research 60 days before the end of the project period for review and approval. Award dollars not spent at the end of the award period will be returned to the NJMS Dean's Biomedical Research Support Program.
- NOTE: If using NIH funds, please advise us 3 months in advance of the project period close. Additionally, PI's are to inform the Office of Research (Dr. Lazzarino and/or Ms. Comer) if support services are delayed beyond 3 months of award start date.**
- E. Eligibility:** All NJMS faculty may apply. No more than one application may be submitted per PI in response to this opportunity. **Before applying applications must be discussed with relevant core facility director to determine cost and feasibility of study. Each facility may have restrictions in addition to those outlined in this announcement.**
- F. Application Instructions:** Font 11 point (Arial) or 12 point (Palatino, Times New Roman or Garamond) with margins of 0.5 inches.

Each of the following, in the order listed, must be submitted with the application:

- I. Face Sheet-with PI and Department Chair's signature.
- II. Budget-Provide a budget and/or quote obtained from the relevant core facility director outlining the fee for service.
- III. Biosketch-Please provide a maximum four page NIH style biosketch for the principal investigator.
- IV. Proposal Narrative: Briefly describe the proposed project and the need for the core facility service to obtain data to fuel future grant application submissions related to that project. One page maximum.

Submission to the NJMS Dean's Biomedical Research Support Program does not guarantee funding. Awardees are required to submit a final report that includes a summary of scientific findings and a expense report 30 days after award end date.

Submission of Application: Please submit one copy of your application by e-mail as a single pdf file to giovanna.comer@njms.rutgers.edu and bring two hard copies of the entire application to Ms. Giovanna Comer, Program Manager, Office of Research, MSB, C690 on or before **Monday, November 12, 2018 by 5pm.**

Inquiries may be addressed to:

Deborah A. Lazzarino, Ph.D.
Assistant Dean for Research
or
Ms. Giovanna Comer
Program Manager
Telephone: 973-972-7090